

## ADMISSIONS DOCUMENT CHECKLIST:

### Transfer Within Abu Dhabi

All: One student photograph (passport size)
All: A copy of the student's residence visa taken from the passport
All: Presentation of the physical Emirates ID cards of the student and both parents to the Admissions Office
All: GPS Coordinates of the home address or household electricity bill
All: Completed online medical form
All: A copy of the student's vaccination record
Grade 2-11: ESIS final reports must be updated by the end of the current academic year, these must be printed by your current school from the ADEK system
Grade 10 & 11: Official transcripts from Grade 9 and above (due to new university guidelines for transcripts)

## ADMISSIONS DOCUMENT CHECKLIST:

### Transfer from another Emirate or Overseas

All: One student photograph (passport size)
All: A copy of the student's residence visa taken from the passport
All: Presentation of the physical Emirates ID cards of the student and both parents to the Admissions Office (final ADEK deadline is end of September)
All: GPS Coordinates of the home address or household electricity bill
All: Completed online medical form
All: A copy of the student's vaccination record
All: A copy of the most recent school report which should be officially translated into English. The final report must be submitted at the end of the year if only the mid-term has been provided.
Grade 2-11 and Mid-year Transferring Students (All Grades): Attested transfer certificate must be submitted prior to joining following the template guidelines and attestation rules below
Grade 10 & 11: Official transcripts from Grade 9 and above (due to new University guidelines for transcripts)